

Association Matters are those matters that require Association review and approval before submitting your request to the City for Permit for conformance to the RESTRICTIVE COVENANTS that run with the lot.

These matters should be directed to the Board of Directors by using CONTACT THE BOARD option or making a call directly to one of the Board Members listed on the CONTACT THE BOARD webpage.

- **Architectural Changes** defined with the RESTRICTIVE COVENANTS that run with Battery Shores homeowner owned property and transferred to the Association for action by the developer are: 1) new builds (homes, sheds, additions, etc.), 2) installation and placement of swimming pools, 3) installation and placement of fences, 4) installation/replacement of driveways, and 5) mailboxes (type and color).
- **The City of Beaufort has also requested prior review by the Association for activities for which you need a permit.** 1) Exterior Painting, 2) Reroofing/Shingles, 3) major trimming and removal of trees (Live Oaks and Magnolias are protected species).
- **Assistance Gaining Access to or Reporting Problems with or Damages to Association Owned Property** – Requesting new keycard, problems with keycard, and damages to dock, etc.

Non-Association Matters are those matters that are addressed through the CITY OF BEAUFORT or BEAUFORT COUNTY or their contractors.

- **City Permits, Business Licenses and Code Inspections including those for building, tree removal, and burning of debris** (843-645-4100)
- **Trash Pick-up Missed** – Contact Waste Pro directly 843-645-4100 or submit a report through the City Website www.cityofbeaufort/resident and select WastePro and then select “Report a Problem” to record your complaint to both the Contractor (Waste Pro) and City Contract Manager. **Please Note: All yard debris/waste must be bagged or tied in 4ft length bundles, weighing under 50lbs, unless otherwise notified by the City (only when FEMA funding is received after major named storms).**
- **Dogs (Loose, Excessive Barking, Feces)*** - During the day, **Beaufort County Animal Control (843) 846-3904** or if you are informed they are on other calls or they are closed, call the **Beaufort City Police (843) 524-2777 (non-emergency)**
- **Dogs (Vicious/Biting)*** – During the day, call **Beaufort County Animal Control (843) 846-3904** or if they are on other calls or not open, call the **Beaufort City Police – 911**, if the dog is still in the area, and seek medical attention for bite or scratches that break the skin.
- **Overgrown** (grass higher than 6 inches) and **Debris Ridden Lots*** call **City of Beaufort Codes Enforcement (843-322-7965 or 843-525-7011).**
- **Junk/Abandoned Vehicles*** call **City of Beaufort Codes Enforcement (843-322-7965 or 843-525-7011).**

****You may be called to appear in court should the enforcement steps result in court filings, as a witness for the City or County government.***